



5th January 2015

Dear Parents/Carers

I am writing to inform you of the arrangements for work shadowing in Year 12. All students will be expected to arrange a period of work shadowing in June.

Universities and employers are increasingly finding it difficult to differentiate between applicants; even those with the very highest grades may find work shadowing will help them stand out from other students.

Your son/daughter should be looking to undertake work shadowing during the period 29th June – 1st July. This will be followed on the Thursday and Friday by our annual “Beyond the Sixth Form” event. More details will follow regarding this and our Apprenticeship Roadshow on 27th February.

Work shadowing enables students to access professionals undertaking the roles that they are currently aspiring to. Last year our students were spread across the UK utilising the contacts of their parents and friends and often parents of friends!

The process of finding a placement and organising the details is part of the experience and your son/daughter should be encouraged to do this for themselves where possible. Any student who has not made work shadowing arrangements for the three days will be expected to be in school and will undertake study in the Sixth Form Centre.

When your son/daughter has secured a placement, please complete the attached form and return it to Mrs Hardacre in the Sixth Form Centre. Any queries should be directed to the Form Tutor in the first instance who will support their students through the process.

Your son/daughter will be undertaking their mock AS examinations during week commencing 19th January. Students can study at home from the Monday to Thursday and attend school just for their examinations. The Sixth Form Centre is open should they prefer to be in school. All students will be in lessons as normal on **Friday 23rd January.**

Yours faithfully

Louisa Fielding
Head of Sixth Form

