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Headteacher: Mrs Claire Whitmore

3<sup>rd</sup> July 2014

Dear Parents/Carers,

I am writing to remind you that the cashless catering system being introduced by our schools meal provider begins on Monday 7<sup>th</sup> July 2014. Nourish will not be accepting cash either at the canteen, tuck shop or in the Sixth Form Centre.

Students' accounts need to be in credit to make purchases. Money can be added to accounts either using ParentPay or by students inserting cash into the reval machines outside the canteen or Sixth Form Centre, where students can also check their credit balance.

Biometrics have been taken from those who had returned parental reply slips. Pin numbers have been issued and sent separately in the post to parents for those students who have not returned the reply slips.

Crediting students' accounts using ParentPay is the most efficient way of using the cashless system as it avoids the need to students to bring cash to school and to visit the reval machines before going to the canteen.

Students on free school meals will have their accounts credited with their daily allowance automatically. This allowance cannot be spent until 11:00am. Therefore, not at breakfast. Accounts can be credited with additional sums of money either via ParentPay or using the reval machines.

Nourish staff will be on hand to support students on the launch day, Monday 7<sup>th</sup> July 2014 and the rest of the week.

Yours faithfully,

Dave Beniston Assistant Headteacher

